Shri Dhaneshwari Manav Vikas Mandal's

S.S.V.P. Homoeopathic Medical College & Research Institute-Hatta

(Recognised by Ayush Ministry-New Delhi, Govt. of Maharashtra & Affiliated to Maharashtra University of Health Sciences, Nashik)

2.5.2: Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Student examination complaints and grievances

1.Complaint: For issues concerning the administration or conduct of exams, you can send a written complaint to: Member of Exam Committee

2.Grievance: If student believe the complaint has not been addressed in a satisfactory manner, you may submit a written grievance to: Chairman, Exam Committee.

EXAMINATION GRIEVANCE REDRESSAL MECHANISM

A) Grievances redressal mechanism for Internal assessment Student raise the grievances to Examination Grievance Redressal Cell Concerned subject teacher looks into the matter Analyze of the grievance Suggests a solution to the student Solution is accepted by student Grievance is resolved & action taken is recorded

B) MUHS university examination grievance redressal process:

1.Anybody from Junior supervisor, Squad, Internal vigilance chairman, Senior supervisor, center observer or Centre In charge observe the Unfair means.

2.Statement of the Candidate in format given by MUHS university. 3.Confidential report of the Junior supervisor is taken in format provided by MUHS. (Candidate who is doing unfair means is permitted to complete his paper.)

1.If candidate deny or arrogant or not listening or not accepting/ quarreling then by permission of C.O.E. center in charge can lodge complaint to Police station. (in given format by MUHS)

2.Copy material is duly signed and sealed by Junior supervisor, Centre Observer, IVS and Centre In charge is sent to university.

3.Action at university level:

Candidate has to appear in front of Greievence Cell of MUHS.

PRINCIPAL
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